



## **DRAFT MINUTES**

**Tuesday, July 9, 2024  
Annual Reorganization and Business Meeting  
6:00 PM  
MS/HS Library Presentation Room**

**1. Call to Order**

**2. Annual Organizational Meeting**

The District Clerk called the reorganization meeting to order at 6:00 pm.

**2.01 Pledge of Allegiance**

**2.02 Roll Call**

Ms. Jean Lucasey, President; Ms. Brooke Bass, Vice President; Ms. Shannon Stringer; Ms. Penny Sullivan-Nunes; Ms. Pavithra Nagarajan; Ms. Rebecca Hershberg; Mr. Kenneth Slentz, Superintendent; Dr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction, and Equity; Ms. Elizabeth Saperstein, District Clerk.

Mr. Darren Wood was absent.

**3. Board Actions**

**3.01 Election of a Temporary Chairperson.**

The Superintendent requested a motion to act as the temporary chairperson of the meeting until the nomination and election of the President.

Ms. Sullivan-Nunes moved and Ms. Stringer seconded that Superintendent Slentz act as temporary chairperson of the meeting.

Vote: 6 ayes, 0 nays

**3.02 Acceptance of the Agenda**

The Superintendent recommended that the Board move to accept the July 9th Agenda.

Ms. Hershberg moved and Ms. Nagarajan seconded, that the board accept the July 9th Agenda.

Vote: 6 ayes, 0 nays

**3.03 Oath of Office to the newly elected members of the Board of Education**



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Ms. Bass and Ms. Sullivan-Nunes read the Oath of Office and will later sign the Oath Book.

### **3.04 Election of President of the Board of Education**

The District Clerk called for nominations for President of the Board of Education and conducted the election.

Ms. Lucasey nominated Ms. Bass for President and Ms. Bass accepted the nomination. There were no further nominations.

Ms. Lucasey moved and Ms. Stringer seconded, to nominate Ms. Bass as President.

Vote: 6 ayes, 0 nays

Ms. Bass read the Oath of Office and will later sign the Oath Book. Ms. Bass then presided over the meeting.

### **3.05 Election of Vice President of the Board of Education**

Ms. Bass called for nominations for Vice President of the Board of Education and conducted the election.

Ms. Lucasey moved and Ms. Stringer seconded, to nominate Ms. Sullivan-Nunes as Vice President.

Vote: 6 ayes, 0 nays

Ms. Sullivan-Nunes read the Oath of Office and will later sign the Oath Book.

### **3.06 Resolution appointing of the District Clerk and District Treasurer**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to appoint the following for the 2024-2025 school year, to serve until the next organizational meeting or a successor is appointed and qualified according to law:

That Elizabeth Saperstein be appointed District Clerk at an annual stipend of \$12,500.00. The district clerk signed the Oath Book on July 9th.

That Jacqueline Gibbs be appointed District Treasurer and Central Treasurer – Extra Classroom Activity Account at no additional compensation. The District Clerk will administer the Oath of Office to the appointee at a later date.

That Ron Clamser, Jr. be appointed Deputy District Treasurer at no additional compensation. The Deputy District Treasurer read the Oath of Office and will sign the Oath Book.

The Superintendent read the Oath of Office and will sign the Oath Book.

Ms. Hershberg moved and Ms. Nagarajan seconded, to appoint the aforementioned individuals.

Vote: 6 ayes, 0 nays



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### 3.07 Resolutions for all required annual appointments.

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to appoint the following to serve for the school year or until the next organizational meeting or a successor is appointed and qualifies according to law:

1. That Tribeca Pediatrics, and Willeatha Taylor, MD., be appointed as school physician at an annual fee not to exceed \$22,000.
2. That the firm of Shaw, Perelson, May & Lambert, LLP serve as Counsel for the District at an annual retainer of \$40,000. Hourly services shall be provided at \$230 per hour.
3. That the firm of PFK O'Connor Davies, LLP, be appointed as District Auditor (audit FY 2024) at an annual fee of \$31,250 plus \$3,000 if a single audit is required.
4. That Denise Connell be appointed Claims Auditor at an hourly rate of \$110, up to a maximum amount of \$12,000. The District Clerk will administer the Oath of Office to the Claims Auditor at a later date.
5. That AF Investigations be appointed to perform investigations for the District.
6. That National Joint Powers Alliance be authorized as an alternative energy supplier when prices are better than our other cooperatives or contracts.
7. That the Ardsley Union Free School District be appointed the District Transportation coordinator.  
*Items 8-12 were tabled for further review by administration.*
8. That the Board of Education renew the contract with and award the 2024-25 Out-of-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.
9. That the Board of Education renew the contract with and award the 2024-25 In-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.
10. That the Board of Education renew the contract with and award the 2024-25 Athletic and Field Trip Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder. (matching against June 11 transportation agreements)
11. That the Board of Education renew the contract with and award the 2024 Summer School In- and Out-of-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder. (matching against June 11 transportation agreements)
12. That the Board of Education approve the following alternate transportation resolutions:
  - a. That the Board of Education of the District renew the Alternate No. 1: Out-of-District Home-to-School Contract/ Annual Cost of Performance Bond and Alternate No. 1: In-District Home-to-School Contract/ Annual Cost of Performance Bond to Royal Coach Lines, Inc., at CPI of 3.9%.
  - b. That the Board of Education of the District renew the Alternate No. 2: Out-of-District Home-to-School Contract/ Cost per vehicle of Video and Sound Recording Equipment, Alternates 2.1 and 2.2, and Alternate No. 2: In-District Home-to-School Contract/ Cost per vehicle of Video and Sound Recording Equipment, Alternates 2.1 and 2.2, to Royal Coach Lines, Inc., at CPI of 3.9%.
  - c. That the Board of Education of the District renew the Alternate No. 3: Out-of-District Home-to-School Contract/ Daily increase per vehicle in cost of Lower Vehicle Age Requirements, Alternate 3.2, and Alternate No. 3: In-District Home-to-School Contract/



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Daily increase per vehicle in cost of Lower Vehicle Age Requirements, Alternate 3.2, to Royal Coach Lines, Inc., at CPI of 3.9%.

13. That SWBOCES be appointed as the lead BOCES for cooperative educational services and the Lower Hudson Regional Information Center as the lead for cooperative computer-related services for 2024-2025 in the initial amount of \$1,693,453 to be increased as needed.
14. That A&A Maintenance provide cleaning services per the BOE contract awarded at its meeting on May 10, 2022.
15. That the Board of Education approves the participation in cooperative bids for the purchase of various supplies, materials, and equipment as advertised by the Clarkstown Central School District acting as Lead Agency. This resolution will enable the District to purchase through Educational Data Services, Inc.

WHEREAS, General Municipal Law Section 119-0 specifically authorizes municipal Corporations and school districts to enter into agreements for "purchasing and making of contracts"; and

WHEREAS, the attached school district listing has explored and supported the establishment of a municipal cooperative purchasing group; and

WHEREAS, the parties hereto desire a municipal cooperative purchasing group to effect economies in the purchasing of and making contracts for materials, supplies and public works; and

WHEREAS, the governing bodies of the parties hereto have approved this cooperative purchasing arrangement by appropriate resolution;

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, it is mutually agreed as follows:

- A municipal cooperative Purchasing Group to be known as the "NY/Island Cooperative Bid" (purchasing Group) has been established.
- Membership in such Purchasing Group shall be available to any school district or municipal Corporation in New York State which, by appropriate resolution, adopts the provisions of this agreement.
- The members of the Purchasing Group shall adopt such rules, regulations and procedures in conformity with New York State bidding laws to effectuate the purposes of this Agreement.
- The Purchasing Group may enter into agreements with contractors to assist the Purchasing Group in carrying out the purposes of this Agreement.
- The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.
- Educational Data Service will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

*Items No. 8-12 were removed as the items were already approved on the June 11, 2024 agenda.*

Ms. Stringer moved and Ms. Nagarajan seconded to approve the appointments.



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Vote: 6 ayes, 0 nays

**3.08 Designations and Authorizations**

BE IT FURTHER RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District (the District), hereby move to designate the following for the 2024-25 school year or until the next organizational meeting or a successor is appointed and qualifies according to law:

1. That Surety Bonds for all employees of the District will be maintained at \$3,000,000 for the 2024-25 school year.
2. That the Assistant Superintendent of Finance, Facilities and Operations be appointed Purchasing Agent for the District, Authorized Representative for all Federal programs including E2E and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all state programs, and all other school programs and activities not listed at no additional compensation.
3. That the Assistant Superintendent of Finance, Facilities and Operations shall purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to the existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies.
4. That the Assistant Superintendent of Finance, Facilities and Operations is authorized to execute in the name of the Board of Education any and all documents, contracts, orders or other instruments.
5. That the District Treasurer be authorized to sign checks on behalf of the District.
6. That Jason Balbo be appointed Deputy Purchasing Agent at no additional compensation.
7. That the District's funds be deposited with:

Bank	Maximum Amount
Webster Bank	\$30,000,000
JP Morgan/Chase Bank	\$30,000,000
NYCLASS	\$30,000,000

or other banks, institutions or cooperative investment programs which meet the requirements of New York State and provide the most competitive rates for the District.

8. That The Journal News be designated as the official newspaper for the District.
9. That the Omni Group be designated as the 3rd party Administrator of the DFUFSD 403b and 457b plans for the District.
10. That U.S. Employee Benefit Services Group be designated for employee benefit consulting fees. Fees are pursuant to required services.



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11. That Fiscal Advisors & Marketing, Inc. be designated for Financial Advisory Services in connection with bond or note financing(s) and continuing disclosure for the District if required. Fees are pursuant to required services.
12. That Hawkins Delafield & Wood LLP be designated as bond counsel if required. Fees are pursuant to a fee schedule determined by the amount of the bonds.
13. That Tetra Tech Architects & Engineers be designated for architect and engineering services as required. Fees are pursuant to required services.
14. That Calgi Construction Company, Inc. be designated for construction management services as required. Fees are pursuant to required services.
15. That Altaris Consulting Group be appointed as the District's Security Consultant.
16. That Arrow Security be appointed for the District's Security Services.
17. That the attached Substitute Teacher Compensation rates are in effect beginning September 1, 2024.
18. That the hourly rates for temporary, hourly Aide/Monitors, Teacher Aides and Office Assistants correspond to Step 1 of the 2023-2027 CSEA Clerical Agreement Salary Schedule for 12-month employees and remain in effect, along with the Custodial Substitute Rate based on Step 1 of the 2023-2027 CSEA Custodial Contract per the attached list.
19. That in the absence of the school principals, the assistant principals may recommend the suspension of students in their respective schools to the Superintendent.
20. That Linda Carpenter be appointed as Alternate Claims Auditor, to serve only in the absence or disability of the Claims Auditor, at \$110 an hour.
21. That the Superintendent be authorized to establish Petty Cash Funds in accordance with Section 170.2(b) of the Commissioner's Regulations. Specifically, the Petty Cash Funds shall be located in the following areas and be in the following amounts, and the following individuals are appointed custodians of the Petty Cash Funds:

Springhurst School	Springhurst Principal's Secretary, Trustee	\$100
Middle School	Middle School Principal's Secretary, Trustee	\$100
High School	High School Principal's Secretary, Trustee	\$100
Asst. Supt. of Finance, Facilities & Oper.	Administrative Secretary, Trustee	\$100
Superintendent's Office	Superintendent's Secretary, Trustee	\$100
Personnel Office	Personnel Secretary, Trustee	\$100



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22. That the Superintendent be authorized to request renewals of Federal, State and other grants, and new Federal, State and other grants with Board notification.
23. That the estimated 2024-25 Tuition Rate for Out of District Students is as follows:  
K-6 \$17,869                      7-12 \$18,662
24. That the Office Assistant (Spanish Speaking) in the Business Office be authorized as residency designee as part of the registration process at no additional compensation.
25. That Jenny Kaicher be authorized as pre-school student residency designee as part of the registration process at no additional compensation.
26. That the Director of Special Education be authorized to make determinations regarding pre-school student residency status as part of the registration process at no additional compensation.
27. That the Assistant Superintendent of Finance, Facilities and Operations be authorized to make final determinations regarding student residency status as part of the registration process at no additional compensation.
28. That the Assistant Superintendent of Finance, Facilities and Operations be appointed Records Retention and Disposition Officer at no additional compensation.
29. That the Assistant Superintendent of Finance, Facilities and Operations be appointed Records Access Officer (Freedom of Information Officer) at no additional compensation.
30. That the Assistant Superintendent of Finance, Facilities and Operations and the District Treasurer be designated as Financial Software administrators.
31. That the Superintendent be designated Chief Emergency Officer and that the Assistant Superintendent for Finance, Facilities, and Operations be designated Alternate Chief Emergency Officer, at no additional compensation.
32. That the Superintendent be designated as Records Appeal Officer at no additional compensation.
33. That the Assistant Superintendent of Curriculum, Instruction, and Equity may be appointed as Acting Superintendent at no additional compensation when the Superintendent is out of the region or the state.
34. That the Assistant Superintendent of Finance, Facilities and Operations may be appointed as Acting Superintendent at no additional compensation when the Superintendent is out of the region or the state.
35. That Director of Facilities be appointed District AHERA/SASA (asbestos) designee at no additional compensation.
36. That Director of Facilities be appointed District Chemical Hygiene Officer at no additional compensation.
37. That Director of Facilities be appointed District School Pesticide designee at no additional compensation.
38. That Director of Facilities be appointed District Capital Assets Preservation Program Coordinator at no additional compensation.
39. That Director of Facilities be appointed District Compliance Officer for Americans with Disabilities Act (public accommodations/facilities' requirements) designee at no additional compensation.
40. That the Assistant Superintendent of Curriculum, Instruction and Equity be appointed Title VII/Title IX Coordinator at no additional compensation.
41. That the Director of Special Education be appointed Title VI (Civil Rights) Compliance Officer at no additional compensation.



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42. That the Superintendent of Schools be authorized to sign applications for approved ESSA Title I and other Federal Chapter programs to which the District is entitled by Federal Law.
43. That the District Social Workers be appointed McKinney-Vento Liaisons pursuant to the Every Student Succeeds Act (ESSA) at no additional compensation.
44. That the District Psychologists be appointed as CSE/CPSE chairpersons at no additional compensation.
45. That the Superintendent be authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy, and as provided for in the budget.
46. That in accordance with Section 170.2(1) of the Commissioner's Regulations, the Assistant Superintendent of Finance, Facilities and Operations or his designee be authorized to make budget transfers not to exceed \$5,000 between function and object code line item accounts when the transfer supports activities categorically approved by the Board of Education in the annual expenditure budget.
47. That in accordance with Section 170.2(1) of the Commissioner's Regulations, the Superintendent or his designee be authorized to make budget transfers not to exceed \$10,000 between function and object code line item accounts when the transfer supports activities categorically approved by the Board of Education in the annual expenditure budget. Transfers in excess of \$10,000 require prior approval of the Board of Education.
48. That the Assistant Superintendent of Finance, Facilities and Operations or his designee be authorized to approve contracts that do not exceed \$5,000.
49. That the Superintendent or his designee be authorized to approve contracts that do not exceed \$10,000. Contracts in excess of \$10,000 require prior approval of the Board of Education.
50. That the District Treasurer be authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement, at no additional compensation and that the Superintendent be authorized to review all payments of wages and to certify the payroll.
51. That the President of the Board of Education and the Superintendent of Schools be authorized to sign contracts for health services for Dobbs Ferry students attending non-public schools in neighboring districts.
52. That the Board of Education does hereby reaffirm that all existing policies, rules, bylaws, Code of Conduct, safety plans and regulations in force during the 2023-2024 school year are continued in full force and effect during the 2024-2025 school year or until amended, changed, or deleted.
53. That the President, or in the President's absence, the Vice President of the Board of Education, be authorized to sign all necessary papers or reports.
54. That Board members be authorized with expenses to attend conferences and conventions.
55. That Denise Helgesen be appointed to be in charge of working papers at no additional compensation.
56. That fundraising for student overnight travel/trips for athletic and extracurricular programs is authorized pending Superintendent approval and on the necessary level of student interest. Overnight travel requires approval of the full Board in accordance with Policy #4531, with required documentation (itineraries, costs, chaperones, etc.).
57. That the District adheres to Section 135.4(c)(7)(ii)(a)(4) of the Commissioner of Education's Athletic Placement Regulations.



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58. That the Superintendent and/or the District Clerk be authorized to appoint the next available Impartial Hearing Officer according to the rotational selection process of the State Education Department.
59. That the Regular and Work Session Meetings of the Board of Education for 2024-25 will be held at 7:00 PM, unless otherwise noted.
60. That the Board of Registration for the Annual School District Election and Budget Vote shall meet in the lobby of the Dobbs Ferry High School Gymnasium on Monday, May 12, 2025, between the hours of 3:30 PM and 7:30 PM.
61. That the Annual School District Election and Budget Vote shall meet in the HS Gymnasium on Tuesday, May 20, 2025 between the hours of 7:00 AM and 9:00 PM.
62. That the Election Inspector be paid a rate of \$17.00 per hour for the District's Election Registration.
63. That Election Inspectors and Election Clerks be paid a rate of \$17.00 per hour for the Annual School District Election and Budget Vote.
64. That Optical Scanner Board of Election Inspectors be paid at the current rate set by the Board of Elections.
65. That the District Clerk be authorized to appoint qualified voters to fill any vacancies caused by the inability, refusal or failure of any person to serve at the annual election.
66. That the Assistant Superintendent of Finance, Facilities and Operations be appointed as representative of the School District to serve on the State-Wide Schools Health Insurance Consortium Board of Governors at no additional compensation.
67. That the Assistant Superintendent of Curriculum, Instruction, and Equity be appointed the Dignity for all Students Act (DASA) Coordinator for the District effective July 1st, 2024.
68. That the Assistant Principals of the High School (Juliet Gevargis-Mizimakoski), Middle School (Anne Pecunia) and Springhurst (Rudelina Murray) be appointed as the Building Level Coordinators for the Dignity for All Students Act (DASA) for the 2024-25 school year.
69. Supplemental Defense and Indemnification Resolution:

Whereas, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and

Whereas, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of their public employment or duties;

Now, therefore, be it Resolved that the Board of Education of the Dobbs Ferry Union Free School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision-making committees or other community volunteers performing volunteer service with the consent of the Board and/or Superintendent of Schools. This

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coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

In accordance with the Children's Internet Protection Act (CIPA), the District uses Light Speed Rocket System and GoGuardian (internet filtering software).

70. Internet Safety Policy #4526.1 addresses the following as required by CIPA:

- access by minors when using electronic mail, chat rooms, and other forms of direct electronic communications unauthorized access, including hacking and other unlawful activities by minors online (proxy accounts)
- unauthorized disclosure, use, and dissemination of personal information regarding minors
- access by minors to inappropriate matter on the Internet and World Wide Web measures designed to restrict minors' access to materials harmful to minors
- educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyber-bullying awareness and response.

71. That the mileage reimbursement rate for employees will be the same rate as that established by the Internal Revenue Service at the time the mileage was incurred.

72. That the following credit cards shall be issued to the following personnel:

- Gasoline credit card (Exxon/Mobil and Shell) issued to Dobbs Ferry UFSD for use by the Facilities, Operations & Maintenance Department.

73. Resolved: Cell phones shall be issued to district personnel as detailed on the attached memorandum.

Ms. Sullivan-Nunes moved and Ms. Stringer seconded, to approve the authorizations and designations.

Vote: 6 ayes, 0 nays

#### **4. Regular Meeting**

#### **5. BOE Correspondence**

#### **5.01 BOE Correspondence**

The Board of Education received correspondence on the following topics:

1. Thank you from a booster club
2. Information regarding the annual audit

#### **6. Citizen Comments**

#### **6.01 Notice**

**The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on *any matter related to the meeting's approved agenda*. If you wish to address**



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the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

### **7. Board Reports**

#### **7.01 Required Annual Reports**

Dr. Stinchcomb reported on the Diversity, Equity and Inclusion task force.  
Mr. Slentz reported on the 2023-24 District Goals and noted a shift from goals to strategic areas of focus.

They received written reports on reporting requirements for the following policies:

- 1500 - Public Use of School Facilities
- 4600 - Counseling and Guidance Programs
- 5100 - Student Attendance
- 8332 - Use of District Owned Cell Phones

### **8. Board Actions**

#### **8.01 Board Meeting Dates 2024-2025**

BE IT RESOLVED, that the Board of Education hereby adopts the calendar for Board meetings for the 2024-2025 school year.

Ms. Lucasey moved and Ms. Stringer seconded, that the board approve the calendar.

Vote: 6 ayes, 0 nays

#### **8.02 Approval of Minutes**

Ms. Nagarajan moved and Ms. Hershberg seconded, that the Board approve the minutes of the June 25, 2024 meeting.

Vote: 6 ayes, 0 nays

#### **8.03 Personnel**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board hereby approves the following personnel actions.

Ms. Sullivan-Nunes moved and Ms. Stringer seconded, that the Board approve the personnel recommendations.



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Vote: 6 ayes, 0 nays

1. Resignations

Marietta Wrzesc, from her position as Speech/Language Pathologist (.5) and Behavior Specialist (.5).

Location: Dobbs Ferry School District

Effective: August 2, 2024

Lauren Bookin, from her position as Special Education Teacher.

Location: Springhurst Elementary School

Effective: August 9, 2024

2. Summer Appointments

a. Regents Review, Proctoring & Grading (August Exams) - Various Staff Members

Location: Dobbs Ferry High School

Effective July/August 2024

Compensation: 20% of daily rate, per hour

- A. Burt
- D. Castellano
- A. Cheung
- S. Consiglio
- R. Davis
- J. Henry
- C. Mach
- S. Mills
- K. Morales
- K. Ravo
- D. Ryan
- P. Boynes\*
- S. Clamser\*

\*Mr. Boynes will receive \$40.34 which is the hourly rate of BA, Step 1 on the DFUT salary schedule.

\*Ms. Clamser will receive \$17.85 per hour which is the hourly rate for a per diem substitute.

b. Extended School Year (ESY) Program

Sheika Molen, Teaching Assistant - up to 25 hours

Location: Dobbs Ferry School District:

Effective July 10, 2024 - August 9, 2024

Compensation: Hourly rate, per hour

3. Regular Appointment

a. Athletic Chaperones & Clock Operators - Various Staff Members

Location: Dobbs Ferry School District



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Effective August 28, 2024 - June 26, 2025

Compensation: \$35.00 per hour, providing that a minimum of two (2) hours pay is received.

- |             |               |
|-------------|---------------|
| E. Feller   | S. Pecora     |
| KC Gilson   | M. Richter    |
| K. Grisanti | A. Salerno    |
| T. Gregory  | P. Zarro      |
| M. Gretczko | J. Mattina    |
| D. Briscoe  | A. Algieri    |
| J. Infante  | J. Balbo      |
| M. Leggiero | E. Bartell    |
| J. Lindsay  | C. Bochicchio |
| M. Meagh    | C. Cipriano   |
| S. Mills    | A. Corradina  |
| C. Monaghan | J. Cox        |
| S. Motts    | T. Cullen     |
| N. Murphy   | D. Cunningham |
| D. Nyarady  |               |

b. Mentors

Juliet Gevargis-Mizimakoski, for Rudelina Murray (Springhurst AP)

Patrick Mussolini, for Gianfranco Bastone (Springhurst K-5 Student Support Supervisor)

Effective: July 10, 2024 - June 30, 2025

Compensation: J. Gevargis-Mizimakoski and P. Mussolini will each receive \$2,000.00 per DFAA contract.

**8.04 Establish Salaries - DFAA**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District does hereby establish the 2024-25 salaries for the DFAA employees as follows:

G. Bastone	\$154,500.00
J. Gevargis-Mizimakoski	\$162,318.00
S. Grosso	\$159,650.00
S. Kaplan	\$190,550.00
A. Klaich	\$170,786.00
A. Klebanoff	\$159,135.00
A. Pecunia	\$176,396.00

Ms. Stringer moved and Ms. Hersberg seconded, that the Board approve the DFAA salaries:

Vote: 6 ayes, 0 nays

**8.05 Establish Salaries - Management-Confidential**



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BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District does hereby establish the 2024-2025 annual salaries for the Management/Confidential employees as follows:

D. Brazil	\$127,308.00
T. Deruvo	\$58,350.00
J. Gibbs	\$111,678.00
J. Gibbs	\$10,000.00 - Stipend/Payroll Supervision
T. Huyter	\$143,639.00
J. Kaicher	\$62,000.00
R. Rivera	\$88,327.00
K. Silvestri	\$72,100.00

Ms. Stringer moved and Ms. Sullivan-Nunes seconded, that the Board approve the Management/Confidential salaries:

Vote: 6 ayes, 0 nays

**8.06 CSE/CPSE Recommendations**

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated July 2, 2024 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated July 2, 2024.

Ms. Nagarajan moved and Ms. Lucasey seconded, that the Board approve the CSE/CPSE Recommendations.

Vote: 6 ayes, 0 nays

**8.07 Supplemental Memorandum of Agreement - DFUT**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the provisions of a Memorandum of Agreement dated July 9th, 2024, between the District and the Dobbs Ferry United Teachers, for a three-year successor Collectively Negotiated Agreement to the one that expired on June 30, 2024, effective July 10, 2024, through June 30, 2027; and

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the expenditure of



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monies necessary to implement the economic provisions of the 2024-2027 Collectively Negotiated Agreement between the District and the Dobbs Ferry United Teachers.

Ms. Nagarajan moved and Ms. Stringer seconded, to approve the DFUT Supplemental Memorandum of Agreement.

Vote: 6 ayes, 0 nays

**8.08 Adoption of the Building Level Safety & Emergency Management Plans**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to adopt the MS/HS and Springhurst Safety & Emergency Management Plans.

Ms. Lucasey moved and Ms. Sullivan-Nunes seconded, that the Board adopt the safety plans.

Vote: 6 ayes, 0 nays

**8.09 Special Education Vendors**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to approve the Special Education Vendors on the attached list for the 2024-25 school year.

Ms. Nagarajan moved and Ms. Stringer seconded, that the Board approved the Special Education vendors.

Vote: 6 ayes, 0 nays

**8.09 District-Wide Safety Teams**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District, hereby move to appoint the members of the District-Wide Safety Team as noted below:

TITLE	NAME
Superintendent	Ken Slentz
Assistant Superintendent	Ron Clamser
Assistant Superintendent	Darrell Stinchcomb
High School Principal	John Falino
Middle School Principal	Patrick Mussolini



**DRAFT MINUTES**

Springhurst Principal	Tashia Brown
High School Assistant Principal	Juliet Gevargis-Mizimakoski
Middle School Assistant Principal	Anne Pecunia
Springhurst Assistant Principal	Rudelina Murray
High School Dean of Students	Scott Patrillo
Director of Facilities	Denis Brazil
Director of Technology	Terance Huyter
Athletic Director	Andrew Klaich
Special Education Director	Shari Kaplan
Special Education Assistant Director	Sarah Grosso
Public Information Officer	TBD
Director of Instructional Technology/CIO	Amber Klebanoff
Dobbs Ferry Police Chief	Rick Guevara
DFUT Representative	Jen Hickey
Bus Monitor	Eddie Colon
BOE Member	Penny Sullivan-Nunes
Dobbs Ferry PTSA	TBD

Ms. Stringer moved and Ms. Hershberg seconded, that the Board appoint the members.

Vote: 6 ayes, 0 nays

**8.11 CSE/CPSE Parent Membership**

BE IT RESOLVED, that the Board of Education of the Dobbs Ferry Union Free School District hereby approve the parent membership on the Committee on Special Education and the Committee on Pre-school Education for 2024-2025 as attached.

Ms. Stringer moved and Ms. Sullivan-Nunes seconded to approve the CSE/CPSE parent membership.



**DRAFT MINUTES**

Vote: 6 ayes, 0 nays

*Item 8.12 was tabled pending receipt of the contracts.*

8.12 Out of District Transportation Contract Extension

WHEREAS, Dobbs Ferry Union Free School District, one of the Quad Districts, entered into transportation contracts with Royal Coach Lines, Inc. (“Royal Coach”) in June 2019 for In-District and Out-of-District home-to-school transportation, and other student transportation; and

WHEREAS, the School District wishes to ensure that Royal Coach will extend the Out-of-District and Summer transportation contracts for four one-year periods at CPI-U (2023-24 through 2026-27); and

WHEREAS, the Board of Education, in consideration of the extension of transportation contracts at CPI-U for four years, has agreed to modify the Out-of-District and Summer Transportation contracts rate schedule with Royal Coach;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Board President to execute an Agreement on behalf of the Dobbs Ferry Union Free District with Royal Coach Lines, Inc., as presented to the Board at this meeting. A copy of such agreement shall be incorporated by reference within the minutes of this meeting.

9. **Citizen Comments**

9.01 **Notice**

**The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on *any matter related to district business*. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.**

None.

10. **Old Business**

None.

11. **New Business**

None.



## **DRAFT MINUTES**

### **12. Upcoming Meetings**

#### **12.01 Calendar**

Tuesday, August 27, 2023 - 7:00 PM - MS/HS Library  
Regular Meeting

### **13. Adjournment**

Ms. Bass requested a motion to adjourn the meeting.

Ms. Lucasey moved and Ms. Nagarajan seconded, to adjourn the meeting at 7:00 pm.

Vote: 6 ayes, 0 nays

Elizabeth Saperstein  
District Clerk